

Cook Inlet Salmon Committee Purpose and Scope of Work (adopted April 2018)

In response to public requests, the Council intends to establish the Cook Inlet Salmon Committee to assist in developing management measures for the commercial salmon fishery in the exclusive economic zone (EEZ) adjacent to Cook Inlet. The Council adopts the following elements to guide the development of the Committee.

Purpose. The Council establishes a Cook Inlet Salmon Committee to consult on matters related to the completion of an amendment to the Salmon FMP that would manage the commercial salmon fishery in the EEZ adjacent to Cook Inlet. The Committee's primary function will be to (1) review and provide comments on specific, Council-identified issues; (2) develop options for fishery management measures for specific, Council-identified management needs, and (3) provide perspectives on potential social and economic impacts of proposed fishery management measures.

Scope of Work. In order to contribute to the development of the Salmon FMP amendment, the Cook Inlet Salmon Committee will provide recommendations to the Council on the following issues:

- 1) Salmon fishery management measures that address MSA 303(a) requirements, focusing on;
 - a) A description of the commercial, recreational, and charter fishing sectors which participate in the fishery.
 - b) Standardized reporting methodology to assess the amount and type of bycatch occurring in the fishery and monitoring measures.
 - c) Social, economic, and community impacts of management measures.
- 2) Analytical documents prepared by Council and NMFS staff.

Organizing Principles. The Cook Inlet Salmon Committee's organizing principles will be based on the principles in the summary report prepared for this agenda item.

Membership. The Council will initiate a call for nominations for Cook Inlet salmon fishery stakeholders to be members of the committee. The Council Chair will appoint members to achieve a representative group of stakeholders to accomplish the purpose and scope of work. The Council Chair will appoint a Council member as the Committee Chair. Committee membership may change as needed to reflect the needs of the committee as determined by the Council.

Cook Inlet Salmon Committee Organizing Principles (adopted by reference)

In addition to developing a scope of work for the Salmon Committee, Committee guidelines and defined member roles and responsibilities would tend to promote efficiency in its operations and minimize confusion for Committee members and other participants at future Committee meetings. The Council has defined a mission statement or statement of purpose for each of its existing committees. Standing committees, such as the Enforcement Committee and Pacific Northwest Crab Industry Advisory Committee also benefit from formal Terms of Reference. Because the Salmon Committee includes

stakeholders who have not historically participated in the Council process, a clear definition of the Committee's operations may be especially helpful.

Organization. The Committee will be directed by the Committee Chair.

Rules of order. In general, rules of order will be informally based on Robert's Rules of Order, with the expectation that Committee discussions will be respectful and collaborative. Committee advice will be reached by consensus, when possible. Committee minutes will reflect the range of perspectives of all members.

Meetings. Committee meetings will be held as needed, at locations specified by the Council or Committee Chair. Meetings will be open to the public. Interested persons are permitted to present written comments and public testimony may be taken, as determined by the Committee Chair. Meetings may be broadcast by listen-only webcast to the public, depending the availability of those services and level of interest by the public. Note that the public always has the opportunity to provide comments to the Council during public testimony.

Development of Agenda. A draft agenda will be prepared in advance of each meeting by Council staff in consultation with the Committee Chair. The Committee will be assigned issues for consideration on its agenda by (1) identification of future agenda items at the current Committee meeting, subject to approval by the Council; (2) identification and assignment of issues by the Council as identified during the course of a Council meeting; (3) identification of critical, time-sensitive issues between Committee/Council meetings from Council staff, agency staff, or Committee members and vetted through the Committee Chair.

Meeting Record and Distribution. A summary report of each meeting will be prepared by Council staff and the Committee Chair who will maintain final approval of the minutes. The Committee report will be provided to the Council under the relevant agenda item.