



## General Criteria for Selecting Locations for NPFMC Meetings

*Updated April 2023*

Council meetings are held in locations representative of the fisheries it regulates. Typically, there are 5 meetings a year; three are in the city of Anchorage, Alaska, one in an Alaskan community, and one either in Washington or Oregon. The Executive Director and Chair of the Council determine the meeting locations.

Because attendance and involvement at these meetings are important, the Council has moved to fully hybrid meetings (both in-person and online), allowing remote testimony and participation that had not previously been available. It is also the priority of the Council to meet in areas where the fisheries operate but there may be practical limitations, such as limited air service, limited restaurants, and limited meeting and sleeping spaces. While these limitations might prevent holding a full Council meeting, smaller outreach and committee meetings do not have the same requirements and can still consider meeting in remote, rural locations within Alaska.

In order to host a full Council meeting, the Council and the community should consider the following:

### Transportation/Public Access

The community must have road access, or air service in and out of community on a daily basis accommodating at least 100 passengers daily.

### Lodging and Accommodations

- Hotel/Motel/B&B or similar lodging with at least 140 total rooms available
- Hotel and Restaurant options capable of accommodating/catering meeting participants

Preferably, these businesses should be within 10 minutes of walking or within 10 miles of the meeting venue. If not walkable, transportation options should be available.

### Physical Meeting Space

Regular Council meetings need at least 2 large rooms of at least 2000 sq feet, and two smaller rooms for extra meetings. These rooms can be in auditoriums, ballrooms, meeting halls, multi-purpose rooms, or community centers or any other location that meets these criteria. Additionally, the two large meeting rooms do not have to be in the same building, but staff and attendees should be able to get between the two easily. Council staff have diagrams of a typical Council meeting room setup with more specifics and include information on table set up, screens, audience seating, equipment and technical set up details.

### Internet/Broadband

Council meetings require high speed internet with large bandwidth. Meetings require wireless internet connections of **at least 25mbs** capable of serving both the meeting participants and the public in all the meeting rooms, with no limits on connections, and two hard-wired ethernet connections of **at least 100/100** mbs for the two large meetings. NPFMC staff can work with the community's internet service provider to facilitate these connections.